



# Application for Admission Certificate Program

(Please Print Legibly)

Date: \_\_\_\_\_

I am submitting this application for the following program:

- 1 Yr Cert Program     
  2 Yr Cert Program     
  3 Yr Cert Program  
 Scholarship or Sponsorship Request

Name: \_\_\_\_\_  
                         First                                       Middle                                       Last

Address: \_\_\_\_\_  
                         Street number or PO Box

\_\_\_\_\_ City                                       State/Prov                                       Country                                       Postal Code

Phone #: \_\_\_\_\_                                       Email: \_\_\_\_\_

**Biographical Information:**

Current Occupation: \_\_\_\_\_                                       Marital Status: \_\_\_\_\_

Congregational Home: \_\_\_\_\_                                       Serving in Leadership:    **Y / N**

**Educational History:**

Highest Degree Earned: \_\_\_\_\_

Name of Institution	Date Attended	Degree/ Area of Study
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Ethnic Information:**

Citizenship: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

If English is not your primary language, are you fluent enough to complete courses in English? **Y / N**

**Personal Information:**

Have you been convicted of a felony in the past five years? **Y / N**

Have you been incarcerated or on probation/parole in the past five years? **Y / N**

Have you engaged in misconduct in the past five years? **Y / N**

Have you ever been treated for substance abuse/addiction? **Y / N**

Have you ever been subject to disciplinary actions in any of the schools you have attended? **Y / N**

Do you have outstanding financial obligations with any schools you have attended? **Y / N**

If yes is answered to any of these questions, kindly attach a note of explanation.

TorahResource Institute Academic Policy and Core Values are published in our catalog.

By signing the below statement I am stating that I have read, understand, and

if I am admitted as a student, I declare the following:

I am in agreement with the Core Values of TorahResource Institute and will seek to uphold them.

I will abide by the Academic Policies of TorahResource Institute.

I understand that students found to be in violation of the above stated values and policies are subject to disciplinary actions up to and including dismissal from enrolled courses and programs.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Financial Statement:**

I understand that normally all tuition must be paid prior to the start of class. I further understand that if payment options are granted that all tuition must be paid by the end of each course or no credit will be awarded for that course.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Letter of Recommendation – Leadership

<b>General Information (To be complete by the applicant)</b>			Date _____
Applicants Name	_____		
	Last (Family Name)	First	Middle
Mailing Address	_____		
	PO Box or Street Name	Apt #	
	City	State/Prov/Country	Postal Code
Primary Phone (____)	_____		Email Address _____
Program (Circle what applies)			
<b>1 Yr Certificate</b>	<b>2 Yr Certificate</b>	<b>3 Yr Certificate</b>	<b>Financial Aid/Scholarship Request</b>

**Evaluation (To be completed by the person recommending)**

The Admissions Committee would appreciate an evaluation from you concerning the person above. Your honesty will help us in performing a careful evaluation. Please complete BOTH pages of this form.

Who are you to the applicant (check all that apply)?

- |  |   |                                      |
|--|---|--------------------------------------|
| <input type="checkbox"/> Leadership          | <input type="checkbox"/> Teacher          | <input type="checkbox"/> Family      |
| <input type="checkbox"/> Colleague/Co-worker | <input type="checkbox"/> Employer         | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Friend              | <input type="checkbox"/> Community Member |                                      |

For this section, please respond to the following based on the best of your knowledge. The applicant must address these same questions on their formal application.

Has the applicant been convicted of a felony in the past five years? **Yes / No / No Bases for Eval.**

Has the applicant been incarcerated or on probation or parole in the past five years? **Yes / No / No Bases for Eval.**

Has the applicant engaged in misconduct in the past five years? **Yes / No / No Bases for Eval.**

Has the applicant ever been treated with regard to substance abuse/addiction? **Yes / No / No Bases for Eval.**

Do you have any reservations with regard to the applicant's decision to pursue Biblical education at this time in his/her life? **Yes / No / No Bases for Eval.**

Please comment on your perception of the applicants strengths, weaknesses, readiness to begin academic study and overall potential for ministry.(Attach separate page if you prefer)

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**For this section: Please check as many choices as pertain to the applicant**

**Commitment and Character**

- Above Reproach
- Undeveloped in certain areas
- Obvious to others
- Questionable
- No basis for evaluation

**Community involvement**

- Serves in leadership
- Attends frequently
- Attends occasionally
- No basis for evaluation

**Cooperation**

- Works well with others
- Intimidated in group settings
- Shares responsibility
- Dominates in group settings
- No basis for evaluation

**Sensitivity to others**

- Responsive to needs of others
- Insensitive to feelings of others
- Compassionate, caring
- Impatient with others
- No basis for evaluation

**Emotional Maturity and Stability**

- Accurate self appraisal
- Insecure, poor self image
- Prone to anger
- Exercises self control
- Demonstrates stability
- Emotionally unstable
- No basis for evaluation

**Interpersonal Relationships**

- Approachable, sought out
- Avoided by others
- Tolerated by others
- Initiative, seeks others out
- Withdrawn, avoids others
- No basis for evaluation

**Communication Skills**

- Articulate, effective
- Difficulty in expressing ideas
- Insecure
- Comprehends well
- Argumentative
- No basis for evaluation

**Reasoning and Decision Making**

- Insightful, well thought out
- Impetuous, act without thinking
- Seeks the counsel of others
- Disregards the counsel of others
- Displays wisdom
- No basis for evaluation

**Motivation and Perseverance**

- Highly motivated
- Easily distracted/discouraged
- Demonstrates persistence
- Easily swayed by circumstances
- No basis for evaluation

**Responsibility**

- Dependable
- Irresponsible, careless
- Avoids responsibility
- Completes work in timely manner
- Difficulty in managing finances
- No basis for evaluation

**Recommendation**

In considering the applicants suitability for academic study and overall potential for ministry, please check one:

- Not Recommended    Recommend with reservations    Recommend with confidence    Recommend with enthusiasm

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

May we contact you, if needed for further information or clarification?   **Y / N**

**Please return this form to:** TorahResource Institute, PO Box 7701, Tacoma, WA, USA 98417

If you have any questions please contact TorahResource Institute student services at 888-547-8889

## Letter of Recommendation – Personal

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Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

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